



## MEMORANDUM

To: Faculty, Staff, and Students, Department of Biological Sciences  
From: Professor William A. Gough, Vice-Principal Academic & Dean   
Date: 28 September 2022  
Re: **Call for Nominations - Chair Search Committee, Department of Biological Sciences**  
Note: For distribution broadly

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Professor Andrew Mason will complete his term as Chair of the Department of Biological Sciences on 30 June 2023 and he is not eligible for re-appointment. I am deeply grateful for Professor Mason's years of dedicated service as Chair. As a first step in the process, I will be establishing a Search Committee to advise on the appointment of a new Chair.

I am writing to call for nominations of individuals to serve on the Committee. In accordance with Section 12 of the [Policy on Appointment of Academic Administrators \(Perron Rules\)](#), the committee will have members of your department, including faculty, staff, graduate students, and undergraduates, as well as a representative from another cognate department.

Please nominate as many in each category as you wish, and include a brief description of your reasons for suggesting each of the persons you name. The committee membership will be announced once we receive approval from the Provost, and an announcement call for nominations will be included.

Please send your suggestions for Committee members by email to Fefe Wong, Manager Academic HR, at [academichr.utsc@utoronto.ca](mailto:academichr.utsc@utoronto.ca) no later than **5 October 2022**.